



# OSHTEMO ROTARY FUN DAY APPLICATION

August 20, 2016

8:00 a.m. to 4:00 p.m.

## Vendor/Exhibitor Application

Certification of the Seller's tax status is required by law. Please complete all sections of this form. Please print.

- Event Description: Oshtemo Rotary Fun Day. The event will be held at Flesher Field, 3664 South 9<sup>th</sup> Street, located approximately two blocks south of Stadium Drive in Oshtemo. Event will be held rain or shine.  
**All applications must be accompanied by a \$50.00 non-refundable entry fee made payable to Oshtemo Rotary Club. Organizations with documentation of non-profit status pay \$35.00.**

### Please complete the following:

- Vendor/Exhibit Information:  
Name: \_\_\_\_\_ Name of Company or Group: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
E-mail address: *(Required to receive confirmation of reservation)* \_\_\_\_\_  
Telephone: \_\_\_\_\_  
General description of items being sold \_\_\_\_\_

**Please include a picture of booth if available or attach additional information.**

- Sales Permit Status: Must provide requested information.  
\_\_\_\_\_ I hold a valid Seller's Permit. My number is \_\_\_\_\_  
\_\_\_\_\_ Items to be sold are exempt from sales tax for the following reason: \_\_\_\_\_  
Exempt Products \_\_\_\_\_  
\_\_\_\_\_ Sales are exempt as occasional sales.  
(Michigan Sales Tax number can be obtained from Michigan Department of Treasury.)
- Upon entry to the event, each vendor/exhibitor will be directed to their space(s). THERE WILL BE ABSOLUTELY NO SET UP BEFORE SIGN IN! Set up time is Saturday, August 20th from 7:00 a.m. until 8:30 a.m. Spaces may be re-assigned if exhibitors check in late. Event time is 8:00 a.m. to 4:00 p.m. PLEASE DO NOT TAKE DOWN YOUR DISPLAY BEFORE 4:00 p.m.! Vehicles will NOT be permitted into the vendor/exhibit area during the event. Vendors/exhibitors are responsible for individual display set up, protection of personal property and clean up to be completed by 4:30 p.m.
- Vendors/exhibitors should be prepared for rain or shine. All spaces are open air on grass; canopies are not provided. Electricity will not be available and generators are not permitted.
- Booth reservations will be assigned in advance. Oshtemo Rotary reserves the sole right to assign spaces.

Please reserve the following number of booths for August 20, 2016:

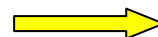
\_\_\_\_\_ # of booths 12' x 12' space @ \$50.00 each (non-refundable): \$ \_\_\_\_\_  
\_\_\_\_\_ # of booths 12' x 12' space @ \$35.00 each for non-profits (non-refundable): \$ \_\_\_\_\_

Your registration provides one 8' banquet table and one chair. If you need more, they can be provided for a fee. Please complete the line(s) below. We will then rent them on your behalf. All tables and chairs will be in your booth.

\_\_\_\_\_ # of additional Tables @ \$10.00 each totaling: \$ \_\_\_\_\_  
\_\_\_\_\_ # of additional Chairs @ \$5.00 each totaling: \$ \_\_\_\_\_  
**Total Fee/Donation \$ \_\_\_\_\_**

For additional information: <http://oshtemorotary.org> or contact Kitty Gelling @ (269) 375.6215

Make checks payable to: Oshtemo Rotary Club  
PO Box 241, Oshtemo, MI 49077



**Please sign the release on the back of this page.**

**RELEASE FROM LIABILITY AND INDEMNIFICATION**

**(PLEASE READ BEFORE SIGNING)**

I agree to waive and release Oshtemo Rotary Club, Inc., Oshtemo Charter Township and its officers, agents and employees, from and against any and all claims, cost liabilities, expenses or judgments, including attorney's fees and court costs arising from my participation or any illness or injury resulting there from, and hereby agree to indemnify and hold harmless Oshtemo Rotary Club and Oshtemo Charter Township from and against any and all claims whether caused by negligence or otherwise. I understand and agree that by signing this waiver I am freeing Oshtemo Rotary Club, Inc., and Oshtemo Charter Township, its employees, officers or agents from any liability resulting from participation in this sponsored activity.

I recognize that this event can be dangerous to me and I accept those dangers. I understand that if I am injured this waiver will be used against me and anyone else claiming damage because of my injury in any legal action. I also understand that no employee or agent is authorized to modify this waiver. I hereby represent and understand that I am familiar with the nature of the activities in which I will participate in this "Fun Day", that I am in good health and that I do not have physical or emotional conditions, past or present of which I am aware, which would affect my ability to participate in this activity.

I understand that I will be responsible to have set-up completed by 8:30 a.m. and clean-up completed by 4:30 p.m. on August 20, 2016. I also understand that I am permitted a parking space off the exhibit area and agree not to encroach upon any other renter's space during the duration of this event. Additional parking will be available on the park grounds, if required. I will be responsible for all items necessary to run my space. I understand that no shelters or electrical hook-ups are offered with this rental agreement and generators are not permitted.

**I CERTIFY THAT I HAVE READ AND UNDERSTAND THIS WAIVER AND RELEASE**

**SIGNATURE OF PARTICIPANT(S)**

_____	Date _____
Signature	Print Name
_____	Date _____
Signature	Print Name
_____	Date _____
Signature	Print Name
_____	Date _____
Signature	Print Name
_____	Date _____
Signature	Print Name